

IT Start@Arch_Tec_Lab (HIB)

The whole IT-Team D-ARCH wishes you a successful start. Please take a glimpse at the short introduction below.

Print: Get ready

Install one printer driver, collect at different locations/printers of your choice. See install instructions:

→ go.ethz.ch/ethcard

Print: Get it

At the sideward staircases on E floor, trigger the print job by holding your ETH-card to the indicated spot on the printer.

Meeting Room: Book me

In your calendar (iCal or Outlook), create an event and add the room-email as attendee. If free, the reservation will be confirmed automatically (accept).

→ Room HIB E 51.2, invite: hibe512@ethz.ch

→ Room HIB E 51.3, invite: hibe513@ethz.ch

Meeting Room: Free/Busy

Spontaneous meeting, check the availability:

→ go.ethz.ch/hib

Phone: Internet

Less cable! Connect your computer to the second network port at the bottom side of your desk phone (a black cable is maybe already attached).

→ Name or display changes: telefonie@arch.ethz.ch

01x01e0??: Help

Do not hesitate to contact us directly by mail or at our desk!

→ hib.it@arch.ethz.ch

→ [HIL C 38.3 \(Servicedesk\)](#)

IT-Security: Protect your brainwork

Raise your awareness about IT-Security:

→ itsecurity.ethz.ch

Feedback: Happy IT

We want you to work stress-free and happy - please inform us of any improvements or ideas!

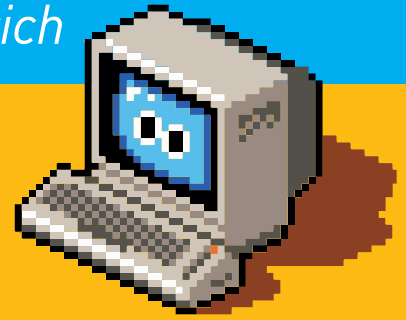
→ feedback@arch.ethz.ch

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IT Services Group ISG
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CH-8093 Zürich



isg@arch.ethz.ch
www.it.arch.ethz.ch →

isgdarch
IT-Services & Helpdesk



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